



KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

"Building Partnerships – Building Communities"

June 2, 2010

J. Patrick Mitchell
12620 120th Ave NE Suite 208
Kirkland, WA 98034

Charles Brown, Director
Double K Christian Retreat Center
PO Box 98
Easton, WA 98925

Subject: Determination of Application Completeness
Double K Christian Retreat Center Conditional Use Permit (CU-10-00002)

Dear Mr. Mitchell & Mr. Brown:

The Conditional Use Permit application for the expansion of the Double K Christian Retreat Center, was received May 17, 2010 010. Your application has been determined complete as of June 2, 2010.

Continued processing of your application will include, but is not limited to, the following actions

1. A Notice of Application will be sent to all adjoining property owners within 500 feet of the subject property, interested persons, and reviewing agencies.
 2. Posting of the property by the applicant along each street frontage and publishing of a legal notice. This should have already been completed.
 3. Consideration of written comments from reviewing agencies, and from adjacent property owners.
 4. Issuing a SEPA environmental threshold determination and notification of a Public Hearing date.
- If you have any questions regarding this matter, please call me at (509) 962-7637, or by e-mail to dan.valoff@co.kittitas.wa.us.

Sincerely,

Dan Valoff
Staff Planner